

WALMER PARISH COUNCIL

Minutes of the Meeting of Walmer Parish Council Meeting held on Wednesday, 3 October 2018 at 8 The Strand, Walmer at 7.00 pm

Present Councillors: Dr A Bailey Mrs M Beard-Gould D Murphy J Murray
Miss A Herring D Thompson Cllr B Pitcher P St Ange
Miss E Orridge

Officer Present: Mrs K Holroyd

5560 APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Mrs S le Chevalier, Miss L Orridge, R Styles & R Evans
Cllr Heath had sent a message that he would be arriving late. In the absence of Cllr Mrs Le Chevalier, Cllr Murray took the chair.

5561 DECLARATIONS OF INTEREST

None received.

5562 OPENNESS AND TRANSPARENCY

Members noted new signage notifying those present of their rights under the Local Government Audit and Accountability Act 2014.

5563 CHAIRMAN'S REPORT

Members received the written report from Cllr Mrs Le Chevalier.

RESOLVED: Members agreed to note

5564 MINUTES

Members approved the minutes of the meeting held on Wednesday 12 September 2018 and they were duly signed as a true record by the Chairman.

RESOLVED: Members agreed to note

5565 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

- i) **Minute 5544:** Cllr Murray noted that the minute appeared unfinished and requested that the wording be amended to "*Cllr Murray reported that the additional posting of yellow notices on lamp-posts appears to be working well in drawing the attention of members of the public to meetings of the Planning Committee where applications in which they have an interest will be discussed.*"

5566 QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i) Members agreed to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting.
- ii) Members received the report from the KCC Member for Deal, Walmer and Sholden.
RESOLVED: Members agreed to note.

5567 CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

- i) The Clerk reported that no reports had been received at the parish office except for some vandalism at the Victorian Shelter.
- ii) Police Surgeries: The next surgery will be Saturday 6 October. Cllrs Styles and Miss Herring will attend.

5568 PLANNING COMMITTEE

- i) Members received the report of the Chairman and the minutes of the meeting held on Tuesday, 25 September 2018.
RESOLVED: Members agreed to note.

5569 WALMER IN BLOOM

- i) Members received the report from the Vice – chairman of the committee and the minutes of the meeting held on Tuesday, 11 September 2018. Cllr Miss Herring wish to record her thanks and congratulations to all those who made possible the excellent result in the South and South East Parishes in Bloom.
RESOLVED: Members agreed to note.

5570 FINANCE & GENERAL PURPOSES COMMITTEE

- i) Members received the report of the chairman and the minutes of the extraordinary meeting held on Monday, 17 September.
** Cllr Brain Pitcher declared a Pecuniary Interest in the development of York and Albany since he lives in an adjacent street.*

RESOLVED: That this Council investigate the feasibility of a “rent to save” scheme being developed at the Council’s land at York & Albany Close. The Chairman explained that the first step will be to gain permission from the MoD and the second to set up a working group.

5571 AMENITY AND ENVIRONMENT COMMITTEE

- i) Members received the report from the chairman and the minutes of the meeting held on Wednesday 19 September 2018. The Clerk regretted to add that the regrowth at Stony Path has been cleared by the contractor who had found a good deal of fly-tipping once again.
RESOLVED: The Clerk will fix No Fly Tipping notices at the fence and the gates.

5572 REPORT OF THE CLERK

- i) Members confirmed arrangements for the beacon lighting to mark the 100th Anniversary of the end of WW1.

RESOLVED:

- i) That Cllr Murphy will lay a wreath at the commemorative stand at Hawkshill on the morning of 11 November**
- ii) that Cllr St Ange will lay a wreath at St Saviour's church at 11am on 11 November**
- iii) that the details for the Beacon Lighting will be finalised over the coming week and an invitation sent out to all Walmer residents to join councillors at the Cricket club at Gun Meadow**
- ii) Members received a report on the recently attended Clerk's Conference
RESOLVED: That the report be noted.
- iii) The Clerk had received a request for donations from the Chamber of Commerce for their Christmas Lights Auction. **RESOLVED: That a large Brocante Pitch be offered for auction (value £55)**

5573 FINANCIAL ISSUES

1) Payments and Orders

- i) Members received the report of the Responsible Financial Officer and considered Payments and Orders as detailed:

(i) That payments be authorised as detailed below:-

Cheque No	Description	Supplier	Net	VAT	Total
dd	Office phone and internet	BT	92.88	18.58	111.46
4334	Watering, feeding, deadheading	Chapman Landscapes	590.40	118.08	708.48
60008791	Deposit return	Mr R Harty	75.00	0.00	75.00
279726261	Travel expenses	Clerk	46.80	0.00	46.80
dd	Office Electricity	Npower	83.81	4.19	88.00
dd	Corporate credit card	Lloyds Bank	61.11	0.00	61.11
177251154	Cable ties	Cllr J Murray	12.98	0.00	12.98
987968878	October salary	Clerk	1,369.92	0.00	1,369.92
447871210	October salary	Assistant Clerk	795.28	0.00	795.28
880766892	October salary	Admin assistant	376.83	0.00	376.83
259327780	PII contribution	SWCAA	10.00	0.00	10.00
854004935	October pension	KCC LGPS	704.42	0.00	704.42
501560930	Conferences	KALC	120.00	24.00	144.00
dd	Office Stationery	viking direct	50.90	10.18	61.08

(ii) That income be noted as detailed below:-

Receipt No	Description	Customer	Net	VAT	Total
bacs	Return of deposit Walmer Green	DDC	205.00	0.00	205.00
bacs	Bank interest	HSBC	4.46	0.00	4.46
bacs	Bank interest	NatWest Bank	0.89	0.00	0.89
100573	Allotment deposit 2a	McGrory	90.00	0.00	90.00
Total			300.35	0.00	300.35

(iii) That the financial position of the Council be noted as detailed on the summary of receipts and payments and statement of monies available in the Council's bank accounts as shown below:-

Nat West Current	£ 8585.22
Lloyds Bank	£ 75005.20
Cooperative Bank	£ 74861.76
NatWest SIBA	£ 20850.92
HSBC bond	£ 75047.93
Unity Bank	£ 80248.69

- ii) To approve the removal of former councillors as signatories of the bank accounts.
RESOLVED: That all signatories be removed from the accounts as soon as they cease to be a councillor.
- iv) To approve the addition of Cllrs Murray and Miss Herring as signatories of the bank accounts.
RESOLVED: that Cllrs James Murray and Miss Amy Herring be added as signatories to all the bank accounts.

5574 DOVER DISTRICT COUNCIL COMMUNITY SUPPORT OFFICER

- i) Stacey Clark, the new officer representing Walmer attended and reported on the current projects she and her team were involved in.

RESOLVED: Members agreed to note.

5575 COUNCILLORS' EMAIL ADDRESSES

- i) To consider implementation @ walmercouncil.co.uk email addresses for all councillors. The Clerk advised that this process was now deemed best practice in light of GDPR legislation and should be taken up as soon as possible.

RESOLVED: That Edge I.T be asked to set up private councillor email addresses for each councillor at a cost of £30 per email address set-up fees and £35 per email address per annum for licenses. It will be each councillors' choice whether to sign up for the account but it will be actively encouraged.

5576 EQUALITIES ACT TRAINING

- i) Members received information regarding how the need for the training has arisen. The Clerk explained it has been an outstanding item on the Council's Risk Management Statement for some time. It is important that all Councillors understand their obligations under the Equalities Act.
- ii) Members receive and acknowledged a NALC legal topic note on the Equalities Act 2010.

RESOLVED: Members agreed to note.

5577 PRIVATE MOTION

- i) Members received a proposal from Cllr David Thompson regarding acknowledgement of long service with the Council with the presentation of an engraved vase or similar. It was clarified that at present all retiring councillors do receive a framed certificate in acknowledgement of their service, however long. There was concern that any more generous acts of gratitude would not be well-received from members of the public and that in most cases retiring councillors do not expect any kind of acknowledgement of public service.

RESOLVED: That the proposal is not carried.

5578 PARISH MAP

- i) To receive a proposal from a designer to produce a parish map. The Clerk explained the current issues regarding copyright with maps and opined that a map owned by the Council would be very useful.

RESOLVED: That whilst the Council supports the idea in principle a second quote from another company must be sought.

5579 VOLUNTEER SUPPORT WARDEN

- i) Members received the 12 month report from Asha Pirt, the KCC Volunteer Support Warden funded by Walmer Parish Council

RESOLVED: Members agreed to note.

5580 KENT ASSOCIATION OF LOCAL COUNCILS

- i) Members received information concerning the Community Awards Scheme 2019 and considered making a nomination.

RESOLVED:

i) That Roy Stone be nominated for his volunteer stewarding work for Walmer Parish Council and many other local organisations including Deal Community Carnival.

ii) That the Clerk make enquiries as to whether a second nomination can be made in the same year.

**Cllr Pat Heath arrived : 8.13pm*

5581 DOVER DISTRICT COUNCIL/KKP LTD

- i) Members received a letter requesting completion of a survey on outdoor space and outdoor sports facilities in the Parish.

RESOLVED: Members agreed to note.

- ii) Members received a copy of the survey which has been completed in draft and consider any changes or additions.

RESOLVED:

i) That four further areas of land be added to the survey: Lord Warden Estate, Walmer Meadow, land adjacent to Beach Mews Kingsdown Road large grassed area in the South Barracks.

ii) That councillors send any further amendments directly to the Clerk before Friday 12 October when she will submit the survey to DDC/KKP Ltd.

5582 INVITATIONS AND EVENTS

- Deal’s Charter Day Service: St Leonards Church on 14 October 2018 – Chairman to attend
- The Association of Men of Kent and Kentish Men Trafalgar Day Commemorative Service on 20 October 2018 – Chairman to attend
- Commemoration Service Falling of the Silence for Armistice: Saturday 10 November Hamilton Road Cemetery – Chairman to attend
- Armistice Day & Remembrance Sunday Service Sunday 11 November at the War Memorial at Deal Hospital – Chairman to attend
- KCC Highways, Transportation & Waste Parish Seminar: 9am -12.30pm on Tuesday 6 November at St Augustine’s, Canterbury Road, Westgate-on-Sea Cllr Styles to attend
- Community Led Housing workshop 22 October at Kings Hill – Cllr Murray to attend

5583 DATE OF NEXT MEETING

Wednesday 7 November 2018 at 7 pm at the Parish Office, 8 The Strand, Walmer.

The meeting closed at 8.30pm.

Signed:

Date: