

WALMER PARISH COUNCIL

Minutes of the meeting of the Amenity and Environment Committee held on Wednesday 23 May 2018 at 7pm at the Parish Council Office.

Present: Councillors: B Pitcher, Mrs M Johnson, Mrs M Beard-Gould, D Thompson & J Murray

Officer Present: Kirsty Holroyd

**1004. ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR 2018/19
RESOLVED:**

- i) That Cllr B Pitcher be appointed chairman of this committee**
- ii) That Cllr Mrs M Johnson be appointed vice-chairman for this committee.**

1005. APOLOGIES FOR ABSENCE

None – all present

1006. TERMS OF REFERENCE

Members received the document and considered whether it is still fit for purpose.

RESOLVED: that a clause be added to state that when the Hawkshill Working Group has fewer than three councillors the minutes will feed through this committee. This will be a permanent amendment to avoid having to change the wording on a yearly basis.

1007. DECLARATIONS OF INTEREST

None were declared

1008. OPENNESS AND TRANSPARENCY

Those present were reminded of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

1009. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Wednesday 21 March 2018 were agreed as a true record and signed by the chairman.

1010. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

Minute 995 Cllr Mrs Beard-Gould confirmed that four new sites for trees had been suggested.

RESOLVED:

- i) That the tree project be added to the July agenda in order that locations can be agreed and species can be reserved in good time**
- ii) That the quadrennial tree survey be added to the July Agenda**

1011. ALLOTMENTS

i) The Chairman reported that a complaint had been received from a local resident about a bon-fire that was had by a tenant during the prohibited months. As a result the Clerk had fixed notices to the gates reminding tenants not to have bonfires between March and October.

ii) Members discussed the annual allotment inspection

RESOLVED: that Cllrs Pitcher and Mrs Johnson will undertake the inspection in early July.

1012. YORK AND ALBANY

There was nothing to discuss at this meeting

1013. STONY PATH

The Chairman reported that he had visited the site and found that the fence was still not firmly fixed to the wall.

RESOLVED: The Clerk will chase the contractor who has not yet billed for this aspect of the work.

A resident of Campbell Road had been in touch to complain about the state the road was left in.

RESOLVED: Cllr Pitcher will meet with the resident to discuss the issue.

1014. HAWKSHILL WORKING GROUP

i) Members received the report of the chairman and the minutes of the meeting held on Thursday 3 May 2018. It was clarified that this has to happen because only two councillors sit on the Hawkshill Working Group and it cannot therefore make decisions.

RECOMMENDATION:

i) That James Heathorn be asked to clear the cut debris from various piles around the site at a cost of £1450. This subject to the job at Stony Path being finished.

ii) That a payment of £500 (from the £1450) be made in advance to assist in the hiring of vehicles.

Members discussed the large amount of cut waste produced by volunteers. Everyone was reminded that nothing should be cut between the months of March and October due to nesting birds. It was agreed that there was nothing for the volunteers to do over the summer months except pick ragwort (after proper training) or litter pick.

RESOLVED: Cllr Mrs Beard-Gould will devise a monthly calendar outlining which jobs on the Freedown should be done and when.

1015. HISTORIC VILLAGE SIGNAGE

Members received some first drafts from DDC designers and discussed them.

RESOLVED: That some minor amendments and changes will be discussed when Cllr Pitcher has his next meeting with officers at DDC.

1016. KINGSDOWN TO WALMER PEDESTRIAN SAFETY PROJECT

Members received an update on the progress of the project. The Clerk has completed the application form for KCC Member funding but all permissions need to be in place also. She has contacted DDC regarding this. Cllr Murray is to contact KCC and the local resident concerned.

1017. FOOTPATHS

Members divided the footpaths in the parish between them and will inspect them before the next meeting.

1018. OUTDOOR GYM TRAIL/ACTIVITY AREA

The Chairman reported that a meeting had taken place that day with Martin Leggatt from DDC to discuss possible locations for the installation of adult gym equipment. Although only at the exploratory stage the meeting had been productive and a number of options discussed. The Clerk stressed that no help either financial or administrative would be forthcoming from DDC and it was important to check that Council was willing to support the project. Based on initial research it was agreed that a sum in the region of £20,000 would be needed.

RESOLVED: that these details be shared with Council at the next meeting and an agreement in principle be sought.

1019. DATE OF NEXT MEETING

Wednesday 18 July 2018 at 7pm at the parish office. The meeting closed at 8.45 pm

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Signature

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Date