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Dated this 5th day of June 2018

To Councillors: Mrs M Beard-Gould, D Thompson, D Murphy & Miss A Herring

I am writing to confirm that the next meeting of the **EVENTS WORKING GROUP** will take place on **Wednesday 13 June 2018 at 7pm** at the Parish Council Offices, 8 The Strand, Walmer to discuss matters set out below: -

Kirsty Holroyd  
Clerk to Walmer Parish Council

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### AGENDA

1. **WELCOME AND APOLOGIES**
2. **MINUTES OF THE PREVIOUS MEETING**  
To approve the minutes of the meeting held on Tuesday 10 April 2018. **Attach 1**
3. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**
4. **BROCANTE – Bank Holiday Monday May 7 2018**  
To review the 2018 Brocante and consider whether to stage the event in 2019.
  - a) Stall Numbers, size and pricing
  - b) Site set up arrangements
  - c) Catering
  - d) Valuations
  - e) Parking/Stewarding Arrangements
  - f) Publicity & Advertising
  - g) Donations - To consider making donations to the Deal Memorial Bandstand Trust and Deal Community Carnival Committee in gratitude for their help.
5. **KITES ON THE BEACH - 9 June 2018**
  - i) To evaluate the event and consider holding it in 2019
  - ii) To consider making a donation to Deal Community Carnival committee in gratitude for their help
6. **WALMER SPORTS SPECTACULAR**  
To receive an update on the planning for the event **ENC.**
7. **EVENT TO COMMEMORATE THE ANNIVERSARY OF THE CLOSING OF WALMER AERODROME**  
To discuss ideas for a new event
8. **DATE OF NEXT MEETING – Tuesday 10 July 2018 10.30 a.m. Parish Office (not on calendar)**

**WALMER PARISH COUNCIL**

Minutes of the meeting of the **Events Working Group** held on **Tuesday 8<sup>th</sup> May 2018** at the Parish Council Offices, 8 The Strand, Walmer at 10.30am

**Present: Councillors D Thompson, Miss A Herring, Mrs S Le Chevalier (ex-officio) and J Murray (ex-officio)**

**Officer Present: Mrs K Holroyd**

**518. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2018/19**

**RESOLVED: That Cllr Mrs Beard-Gould be appointed Chairman and Cllr Miss Herring be appointed vice-chairman for 2018/19**

**519. WELCOME AND APOLOGIES.**

Apologies were received from Cllrs Mrs M Beard-Gould and D Murphy.

**520. MINUTES OF THE PREVIOUS MEETING**

Members approved the minutes of the meeting held on Tuesday 10 April 2018 and they were signed by the Chairman as a true record.

**521. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

None

**522. BROCANTE – Bank Holiday Monday 7 May 2018**

Members were due to discuss the event which had taken place the previous day but due to the absence of the new chairman it was agreed to postpone this discussion until the next meeting.

**523. KITES ON THE BEACH – Saturday 9 June 2018**

Malcolm Ford from Kent Kite-flyers attended the meeting and updated members on arrangements for the event. Security considerations were the only matter outstanding and these were discussed at length.

**RESOLVED:**

**i) That the Clerk make more signs to keep people from wandering onto the beach and to notify cyclists of hazards.**

**ii) That councillors will be asked to attend for one hour shifts and encourage people away from the flying area.**

**524. PICNIC ON THE GREEN - Saturday 18 August 2018**

Members discussed the event and considered whether it is still valued by local residents.

**RESOLVED: that in light of the reduced number of councillors currently on the Council, the event be cancelled this year and a new or refreshed event be relaunched next year.**

**525. DATE OF THE NEXT MEETING**

Tuesday 12 June 2018 at 10.30 am at the Parish Office.

The meeting closed at 11.15am.

Signed .....

Date .....